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**From:** Joseph McMahon [jpmcmahon@jpmcmahon.com]  
**Sent:** 3/18/2019 3:33:24 PM  
**To:** Chergo, Jennifer [Chergo.Jennifer@epa.gov]; Edewaard, Kara - DEH CE2267 Environmental Public Health Analyst [Kara.Edewaard@denvergov.org]; Aviles, Jesse [Aviles.Jesse@epa.gov]; Apostolopoulos - CDPHE, Fonda [fonda.apostolopoulos@state.co.us]; jeannine.natterman@state.co.us  
**Subject:** Re: March 19 Quarterly meeting VB/I-70  
**Attachments:** Suggested guidelines for an efficient meeting.pdf

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**From:** "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>  
**Date:** Wednesday, March 13, 2019 at 2:18 PM  
**To:** "Edewaard, Kara - DEH CE2267 Environmental Public Health Analyst" <Kara.Edewaard@denvergov.org>, "Aviles, Jesse" <Aviles.Jesse@epa.gov>, "Apostolopoulos - CDPHE, Fonda" <fonda.apostolopoulos@state.co.us>, "Jeannine.natterman@state.co.us" <jeannine.natterman@state.co.us>, Joe McMahon <jpmcmahon@jpmcmahon.com>  
**Subject:** Re: March 19 Quarterly meeting VB/I-70

Thanks Kara.

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**From:** Edewaard, Kara - DEH Environmental Project Manager <Kara.Edewaard@denvergov.org>  
**Sent:** Wednesday, March 13, 2019 1:52 PM  
**To:** Chergo, Jennifer; Aviles, Jesse; Apostolopoulos - CDPHE, Fonda; jeannine.natterman@state.co.us; jpmcmahon@jpmcmahon.com  
**Subject:** RE: March 19 Quarterly meeting VB/I-70

Hello Jennifer,

I asked our communication person to put the meeting advertisement in Next Door. That should go in tomorrow.

I'm willing to bring copies of the agenda and a sign-in sheet.

Have a wonderful trip,

Kara

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**From:** Chergo, Jennifer [mailto:Chergo.Jennifer@epa.gov]

**Sent:** Tuesday, March 12, 2019 5:28 PM

**To:** Aviles, Jesse <Aviles.Jesse@epa.gov>; Edewaard, Kara - DEH Environmental Project Manager <Kara.Edewaard@denvergov.org>; Apostolopoulos - CDPHE, Fonda <fonda.apostolopoulos@state.co.us>; jeannine.natterman@state.co.us; jpmcmahon@jpmcmahon.com

**Subject:** [EXTERNAL] March 19 Quarterly meeting VB/I-70

Hi. Attached is the final agenda and presentation for the March 19 Quarterly Meeting. Jesse, I left the wrap up slide at the end as is because even though those public comment opportunity dates are far off, the group seemed happy with that slide last time to give them some sense of timing.

Some of the things that I would normally do prior to this meeting may not get done because I'm going to be out – sorry:

1. Advertising – I am not sure if we can get the ad in Denver Your Hub, but I will see for sure about that tomorrow. I have sent an email invitation to the entire stakeholder list, not just the CAG and Kara is putting an ad in the area Next Door account. (The CAG should be helping get the word out...)
2. Agenda – In the future, and if it comes up, I am happy to coordinate with the CAG on our agenda by sending it to Kim to distribute to the CAG for input. I am just out of time to collect any comments or go back and forth with them. So, please let them know that if they bring it up.
3. Materials/handouts – Could someone please bring copies of the agenda (and also a sign in sheet) to the meeting? Also, someone will need to bring a laptop and a projector with the attached presentation. Also, Jesse, just a reminder to be prepared to pull up our site website and show them how to comment if they want to do it that way.
4. Translation – the same wonderful translators are all set to attend. I'll double check with them tomorrow.
5. Pre-meeting call- Monday at 9.

Good luck!

-jc

*Jennifer Chergo*

*Public Affairs Specialist*

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